

1987

1987-88 UNOPA Executive Board Minutes, January

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Silver Pen Award	Linda Olson made a motion to approve the Silver Pen award nomination form, with noted correction that only UNL-Lincoln campuses are eligible and asking the Committee to shorten where possible. The motion was seconded by Dorothy Liska.
25th Anniversary	Linda Arnold reported that Nelsine Scofield has been invited to be the narrator for the 25th Anniversary Celebration and will also help with the history of UNOPA. A reminder of the 25th Anniversary will be published in the Bulletin Board on March 21st. The committee will decide on the location, menu and cost of ticket at their next meeting.
Standing Committee Reports:	
Employee Concerns	No report.
Hospitality	<p>Toys, can goods and \$62.50 were donated at the December meeting and given to the Salvation Army with a letter from the Hospitality Committee. A thank you letter was received from the Salvation Army.</p> <p>A motion was made by Norma Wever and seconded by Jan Wassenberg to include the cost of tablecloths (\$1.50 per table) for the brown bag tables at each general meeting. The cost will be included in the yearly budget of the Hospitality Committee.</p>
Membership	Judy Yeck was absent, so Kathy Ryan re-addressed the question for the record, "Should a questionnaire be sent to members that have not renewed their UNOPA membership?"
Nominating	Kathy Ryan submitted the nomination form and explained the changes from last years form. A motion was made by Jan Wassenberg and seconded by Norma Wever to approve the form with noted corrections. The corrections are; a statement as to the reason for the attached membership list, and the associate and retired members should be noted as such, as per the UNOPA Constitution, that associate and retired members shall have the rights and privileges of active members except that of voting and holding office.
Professional Growth	Linda Olson handed out copies of the Bosses of the Year form and indicated that the forms will be sent out on January 11, 1988 to the general membership. The committee will be asking a group to do the judging for the award.

The PSP workshop will be February 17th on City Campus and February 18th on East Campus from 11:45 - 2:00.

Linda Olson and Linda Arnold will work on tying the Spring Workshop and the 25th Anniversary together.

Program The speaker at the February meeting will be Vi Schroeder, Director Publications Services and Control and Campus Postal Services, speaking on "Changing Careers."

Publicity No report.

UNOPA Notes Kathy Martin will be contacting Committee Directors for a short paragraph of information about their committees activities, which will be included in UNOPA Notes.

Ways & Means Dorothy Liska reported that after expenses the raffle brought in \$497.00. A silver can will be placed on each table at the general meetings, to help remind members to donate for the Silver Anniversary. The monthly raffle is well received by members and there will be two drawings at the January meeting.

Old Business Jan Wassenberg made a motion to reimburse Cheryl Selvage for the expense of \$24.00 she had incurred as the result of her trip to Omaha for U-Wide Benefits Committee meeting. The motion was seconded by Janet Wagner.

New Business Janet Wagner will draft a letter to Brad Munn asking for monetary support for transportation costs that will be incurred by UNOPA representative(s) who will be attending the national convention.

Discussion was held regarding the resignation of Kay Hartmann, President, from University of Nebraska-Lincoln effective January 4, 1988.

Kathy Ryan, Director of Nominating Committee made a motion to move Kay Hartmann's membership status from active to associate member as per the UNOPA Constitution, which is considered binding, under Article III - Membership, Section 2, "withdrawal from employment at the University of Nebraska-Lincoln shall constitute a change from active to associate membership." As per the change in Kay's membership status from active to associate as of January 4, 1988 under Article III - Membership, Section 3, "associate members shall have the rights and privileges of active members except that of voting and holding office." Therefore, it is not possible for Kay Hartmann to hold a UNOPA office if not currently employed by the University of Nebraska-Lincoln. The motion was seconded by Norma Wever.

A secret ballot was taken, with ten members voting, the

vote was unanimous in favor of the motion. The ballots were submitted for the record.

Jan Harris will move from President-Elect to President, and after some discussion the Board decided that it was not necessary at this time to have an election for the vacancy of President-Elect.

A letter of appreciation will be sent to Kay for all her contributions to UNOPA.

Kathy Martin stated for the record, that even though Kay would like to remain as president and on the UNL Image and Communication Task Force committee, the decision should not have been UNOPA's to make. After discussion, a motion was made by Jan Wassenberg and seconded by Dorothy Liska to replace Kay with Janet Wagner on the UNL Image and Communication Task Force committee. Janet Wagner accepted the position.

The Board recommended notifying other organizations of the change.

Adjournment

The meeting was adjourned at 1:45 pm.